



August 19, 2016

Dear ISSA Minnesota Chapter,

On behalf of the ISSA Awards Selection Committee, I would like to congratulate you on being selected as a winner of the **2016 Chapter of the Year - 100-200 Members!** ISSA thanks you for your contributions to the security community and sustained membership in the association.

In recognition of this achievement, ISSA would like to offer you the following:

- An award to display
- \$500 toward a member appreciation event or donation in the chapter's name to a scholarship fund of the winner's choice
- An invitation for a chapter representative to receive the award a public ceremony with travel and lodging expenses covered by the association
- Feature article in the ISSA Journal
- Listing on the association's website
- A Chapter of the Year icon for display on the chapter website or in marketing materials (attached)

The ISSA Awards Luncheon, where you will be recognized for this achievement, will take place on Thursday, November 3 at the ISSA International Conference. To access your complimentary pass to the ISSA International Conference and register online, please visit <https://www.issa.org/event/issaconf16> and register as an attendee using promo code **XXXXXXXXX**. (code removed)

Please complete the following RSVP form to confirm your attendance at the awards ceremony on November 3: <https://www.issa.org/page/2016AwardRSVP>. Please RSVP no later than September 19 so we can make your hotel accommodation arrangements at the Hyatt Regency Dallas and confirm you for the ceremony logistics.

If you are not able to attend the ISSA International Conference (November 2-3 in Dallas), please let me know using the RSVP form above and we will arrange to mail your award plaque to you. Please note that the offer of expense reimbursement is not transferrable to another person, however you are welcome to have someone else accept the award on your behalf at the ceremony.

Your travel needs can be arranged on your own and the expenses will be reimbursed by ISSA. To get the reimbursement processed, please submit the attached reimbursement form along with your flight receipt to me by November 30, 2016. All expenses must be in accordance with the attached ISSA Award Recipient Expense Reimbursement Policy.

If you have any questions, please feel free to contact me. Thank you for your dedication to ISSA and to the security community.

Sincerely,

Leah Lewis

Information Systems Security Association

12100 Sunset Hills Road Suite 130

Reston, Virginia 20190

703-234-4082 (direct)

+1 866 349 5818 (USA toll-free)

+1 206 388 4584 (International)

llewis@issa.org

This email is intended for the exclusive use of the addressee and may contain proprietary, confidential or privileged information. If you do not want to receive emails from ISSA, please reply with "Delete" on the subject line.